

LABEL INFORMATION CHECKLIST

OPPORTUNITY	
Is this a new or existing label?	
What is the estimated monthly usage (EAU)?	
What quantity breaks should be estimated (i.e., monthly, quarterly and semi-annual order quantities)?	
What is current price of existing label or what is the target price for the labels (if known)?	
APPLICATION AND SPECIFICATIONS	
Can the customer supply a drawing or specification?	
What is the end use for the label?	
LABEL DIMENSIONS	
What is the size of the label?	Width = Height =
Will a tear perforation between labels be required?	
If customer is printing labels, please answer the following:	
What is core diameter is needed (Standard is 3")?	
What is the maximum outside diameter of the roll?	
EXPOSURE AND USAGE	
What is the desired strength of the adhesive (Permanent, Removable, Repositionable)?	
What surface will the label be adhered to?	
If not ambient, what temperature will labels be exposed to and for how long?	
Will label be manually applied or applied by a machine?	
Will label need to be chemical resistant? If so, which chemicals?	
Will label need to be abrasion resistant?	
PRINTING INFORMATION	
Will the label have any printing? If so, how many colors?	
Will LGI need to print a barcode on the label? If so what kind and will it be static or serialized?	
Will label need to have sequential numbering?	
Will end user be printing these labels with their own printer? If so, does customer print thermal transfer (uses ribbon) or direct thermal (no ribbon used)?	

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CLEANROOM REQUIREMENTS (IF APPLICABLE)	
Does the customer require Level 1 (recommended for use in Class 1 – 100 clean rooms) or Level 2 (recommended for use in Class 100 – 10,000 clean rooms) cleanliness?	
What type of liner is required? <ol style="list-style-type: none"> 1. OrangeMark® High Visibility Orange liner 2. Clear liner 3. Silicone free liner 4. Other – Please specify 	
STERILIZATION REQUIREMENTS (IF APPLICABLE)	
What type of sterilization is being used?	
Does the label need to indicate sterilization or just survive the sterilization process?	
Does the label need to be provided as sterilized?	
OTHER REQUIREMENTS	
Please specify any additional requirements or concerns	

If available, a drawing should be supplied when submitting a Label Information Checklist for a quotation request.

If you have any questions or to request a quote, please submit this checklist (and accompanying drawing, if available) to:

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To learn more about LGI's product offering, go to: <http://lgintl.com/label-products.htm>

To learn "the basics" about labels, visit LGI's education site at <http://lgintl.com/label-education-understanding-choosing-labels.htm>